

Carina Eugenio

Education:

University of Minnesota, Minneapolis, MN, 2006-2009 Bachelor of Arts in Art, Minor in Art History

Danish Institute for Study Abroad, Copenhagen, Denmark, Spring 2008, Migration and Multiculturalism

Concordia College, Moorhead, MN, 2005 – 2006, Music Education

Work Experience:

University of MN, Student Unions and Activities, Minneapolis, MN, **Gopher Express West Customer Service Associate** (August 2008 – May 2009)

- Retail Operations: cash register operations, customer service, stocking, and light cleaning
- Assist in US Postal Service Operations: selling postage stamps, weighing packages, and metering mail

Assistant to Reolita C. Paray, Esq., Brooklyn Center, MN, **Administrative Assistant** (May 2007 – September 2007)

- General Clerical Work: office set-up, organizing, and maintenance

Dunn Bros. Coffee, Minneapolis, MN – Freight House Location, **Shift Leader/Barista** (February 2007 – May 2007)

- Make, serve, and sell: beverages, food items, and coffee beans
- Assign daily duties to co-workers, customer service, light cleaning, and opening/closing shift tills

Dunn Bros. Coffee, Maple Grove, MN – Main Street Location, **Barista** (April 2006 – January 2007)

- Make, serve, and sell: beverages, food items, and coffee beans
- Customer service, light cleaning

Volunteerism and Internships:

Asian Women United of MN, St. Paul, MN, **Childcare, Programming, and Operations Intern at House of Peace Battered Women's Shelter** (August 2008 – January 2009)

- Childcare, and assistance in child programming
- Assist new resident arrival, room-checks
- Take crisis calls, office work

Madison Elementary School, Fargo, ND, **Student Mentor/Tutor** (January 2006 – April 2006)

- Provide structured and active learning environment outside classroom: tutor students in grades 2-6 in math and English

Activities:

- Student Advisory Board Member, University of Minnesota - Twin Cities (September 2008 – January 2009)
- Roy Wilkins Hall Council Vice President, University of Minnesota - Twin Cities (September 2008 – January 2009)
- Residential Housing Association, Education Committee, University of Minnesota - Twin Cities (September 2007 – December 2007)
- Roy Wilkins Hall Events Co-Chair, University of Minnesota – Twin Cities (September 2006 – May 2007)
- Roy Wilkins Hall Council Member, University of Minnesota – Twin Cities (September 2006 – May 2007, September 2007 – December 2008)
- Concordia College Orchestra, Concordia College, Moorhead, MN (September 2005 – May 2006)